



Christ Church Vero Beach

667 20th St., Vero Beach, FL 32960 • (772) 562-8670

E-mail: bgammell@christchurchvero.org

2019-2020 Registration Form

TOTS is an affordable, early-education enrichment program for 1—4-year-olds set in a loving Christian environment that includes Bible stories, unit lesson themes, crafts, and playtime. Our paid teaching staff provide a safe, stimulating, and nurturing environment that incorporates social and cognitive development with the values of caring, sharing, and good manners while leading them to the heart of Jesus Christ.

August 12, 2019 — May 21, 2020

9:00 a.m. — Noon (drop off begins 8:50)

Please provide all requested information. It remains confidential and is used only for TOTS purposes.

Child's Full Name: _____ Name most often used: _____

Child's date of birth: _____

Age on August 12, 2019 is
_____ year(s) _____ months

Mon/Wed Tue/Thr Tue/Wed (1 year old only) \$80/month

Tuesday & Wednesday class (2-4 year old classes) \$80/month

Monday — Thursday (all classes) \$160/month

Parents' Names: _____

Primary Phone: _____ Cell phone Home

E-Mail Address (for TOTS news & updates): _____

Mailing Address: _____

City/State/Zip: _____

Siblings and ages: _____

Current interests for this child: _____

Please describe your child: _____

Contact info where parents/authorized guardians can be reached *during TOTS if needed:*

Mom's cell phone: _____ Dad's cell phone: _____

Emergency Contact: _____ Phone Number: _____

Other authorized person for pickup: _____ Phone Number: _____

OFFICE USE ONLY: Registration Form, date received: _____

\$40 fee received

Permission/Medical Release Form

Allergies indicated _____

Do you want to receive our monthly TOTS newsletter at the email address previously listed? Yes No

Do you want a Facebook invitation to join the TOTS Group? It's a "secret group" to protect privacy. Yes No

Our TOTS staff is committed to the well-being of the children in our care. We typically provide TOTS children with spring water only. However, there are special occasions when special treats may be served, such as cookies, cake, cupcakes, candy canes, apple juice, and milk.

Please list any **allergies (including food allergies) or medical restrictions** for this child:



My child has a prescription for an EpiPen which I will supply. Yes* No

*If yes, please list the typical specific symptoms your child has during an allergic reaction: _____

A non-refundable Registration Fee of \$40 is due along with this registration form to cover the administrative costs associated with enrollment and materials for each child.

The completed registration form and the \$40 fee can be dropped off to the church office or mailed to Bruce Gammell c/o TOTS Ministry at 667 20th St, Vero Beach, FL 32960. Online registration is also available, and the registration fee needs to be paid via our website (www.christchurchvero.org, click online giving tab, select TOTS fund).

The monthly program fee (\$80 or \$160) is due the first week of each month starting in August. For convenience and budgeting purposes, the full program cost has been divided into 10 equal payments, so we do not pro-rate shorter months or charge more for longer months.

We aim to provide a high-quality, low-cost early education program and are able to do so with the annual underwriting from Christ Church and your prompt monthly payments.

Thank you for supporting the TOTS Ministry at Christ Church.

Parent Signature: _____ Date: _____

Our TOTS Open House for 2019-2020 is scheduled for August 8, 2019.



Christ Church Vero Beach

667 20th St., Vero Beach, FL 32960 • (772) 562-8670

Bruce Gammell Director

E-mail: bgammell@christchurchvero.org

FYI — INFO TO KEEP

2019-2020 TOTS Program

Dates: August 12, 2019— May 21, 2020

9:00 a.m. — 12 noon (*drop off begins 8:50*)

Open House: August 8, 2019 at 9:00 a.m.
in the 9.23 Center of Christ Church

Enrollment for current TOTS kids begins February 4th
to enable parents to obtain their preferred classes for next year.

Open enrollment for the public begins March 4th
and all registrations will be considered in the order they are received.

What's next?

1. Parents submit these completed forms to the Director:

- TOTS Registration Form
- Parents Permission & Medical Release Form
- TOTS Extended Day/Early Care Information & Authorization
- \$40 registration fee

2. After the forms are processed, you will receive a **confirmation e-mail**. In the event you have registered for a class that is full, you will receive a phone call and be given the option to be put on a waiting list.

3. Over the summer you will receive more details about the August 8th **Open House** schedule and any special updates that might happen in the meantime. All items on the supply list (on the back of this page) should be brought with you to the Open House.

4. Please email a **photo of your child** to bgammell@christchurchvero.org that we may print for uses such as name tags, cubby tags, classroom decorations, etc. We don't need a professional portrait, but please consider the factors of whether it's in clear focus, decent lighting on the face, and if your child will recognize it.

5. **Communication is super important.** We use e-mail to send documents and reminders as well as our private Facebook page. (If you're new to TOTS, an invitation will be emailed to you via Facebook to join the group.) Our *KidCheck* security software allows us to send text messages as well so we do try to cover all the ways people access information. Please notify us if any of your contact information changes.

2019-2020 Supply List

Please bring in the items listed below to open house for each child

2 rolls of paper towels

2 roll of Lysol Wipes

3 boxes of tissues

1 Extra set of clothes/outfit in a Ziploc bag labeled with child's name (to leave incase of spills or accidents).

1 White 1 inch binder

One Year Old (Peek-a-boo Zoo) and Two/Three Year Class (Rainbow Class) - In addition to the items listed above, please bring in the following items:

A sippy cup with your child's name on it

10 Diapers in a labeled zip lock bag

(2) containers of baby wipes

*Wish List Items- These are items you are not required to bring in but are used often and would be appreciated very much. These items can be brought in at anytime during the school year.

Snacks- the kids enjoy granola bars, fruit gummies, goldfish

Supplies— construction paper